

FILTERS

Filters let you apply special visual effects to your images, such as mosaic tile, lighting, and three-dimensional effects.

You can also use some filters to clean up or retouch your photos.

Filter sets appear in the Filters palette and in the Filter menu.

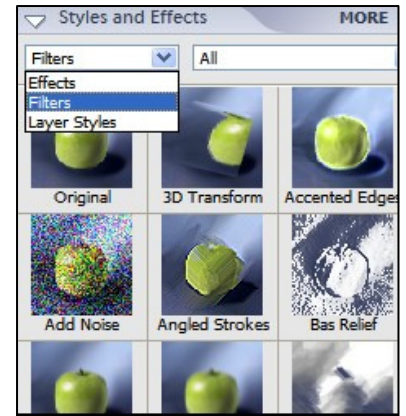
In addition, some third-party filters appear at the bottom of the Filter menu.



Keep in mind the following guidelines when choosing a filter.

- ✿ Filters affect the active, visible layer or a selected area of the layer.
- ✿ Most filters have their own options window

Example of some filters:
Glowing edges, Blur, colored pencil, mosaic, water color, twirl, dust and scratches, grain, stained glass, charcoal, Solarize, wind, crystallize, facet, 3D clouds, sponge



Click on any of the different styles to see the change

SHORTCUTS

Copy - Ctrl & C

Paste - Ctrl & V

Cut - Ctrl & X

Fit on Screen - Ctrl & O

Select All - Ctrl & A

Zoom in - Ctrl & +

Zoom Out - Ctrl & -

Deselect All - Ctrl & D

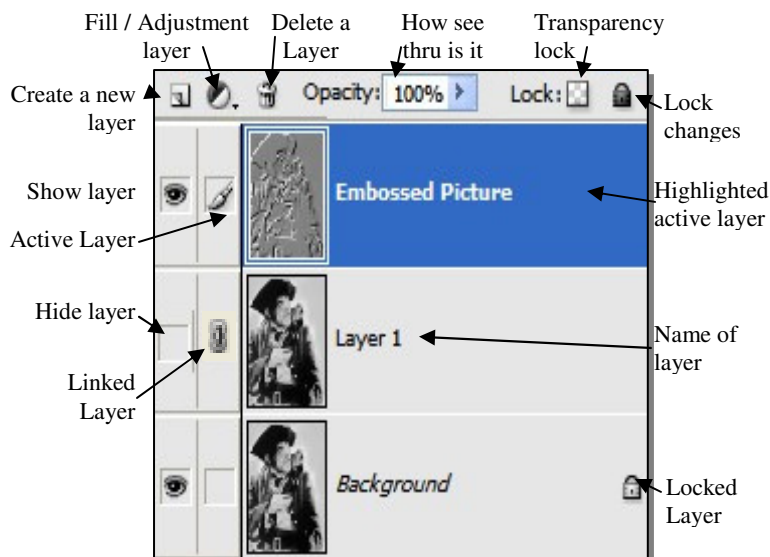
Undo - Ctrl & Z

Redo - Ctrl & Y

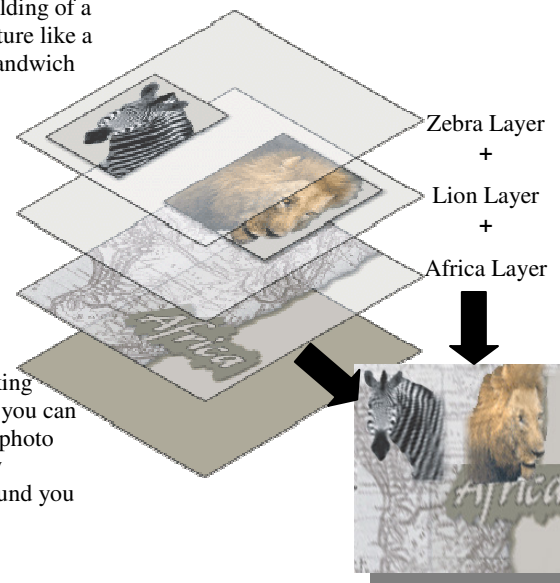
LAYERS

Photo elements uses a system of layers. **Erase part of one layer and the layer below shows through.**

Use this to alter the background or to insert a particular photo by adding a certain layer.
You create up to 8000 layers in an image, each with its own blending mode and opacity.

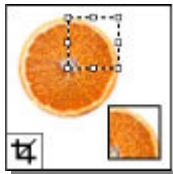


Layers allow for a building of a picture like a sandwich



By stacking pictures you can create a photo with any background you want

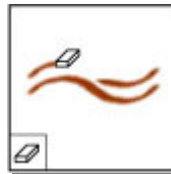
TOOLS



Crop - Trims your image to focus on one area. The area inside the selection box is kept; the area outside the selection is deleted.



Magnetic Lasso - With the magnetic lasso tool, the selection border snaps to edges you drag over in the image



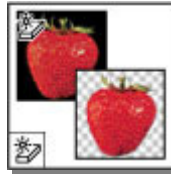
Eraser - Erases pixels as you drag through them. The eraser tool is useful to touch up mistakes you may have made.



Lasso Tool - freehand segments of a selection border



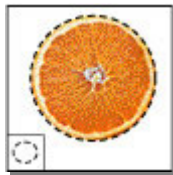
Rectangular Marquee - Selects a rectangular area of your image.



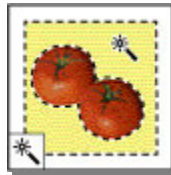
Magic Eraser- Pixels are erased except in background layers or layers with locked transparency, where pixels change to the background color.



Polygonal Lasso - Draws straight-edged selection borders around an area of your image.



Elliptical Marquee - Selects a rounded area of your image.



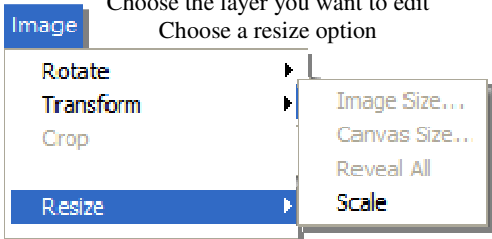
Magic Wand - Selects part of an image based on the similarity in color of adjacent pixels the magic wand is useful for selecting odd-shaped areas without having to trace a complex outline using

TO CREATE A SEPIA TONE

1. Click the Format menu and choose color and then remove color
2. Then choose color variations
3. Add one red
4. Remove one green

RESIZING IMAGES

Choose the layer you want to edit
Choose a resize option



Once you have turned scale on the handles will appear.



Grab the square or handles and stretch the picture to your desired size

Holding the SHIFT key while you adjust sizing will allow it to keep its perspective

To access
Click the **enhance** menu
and then choose **color** and
Choose **replace color**

Use the droppers to add
more or **less** colors

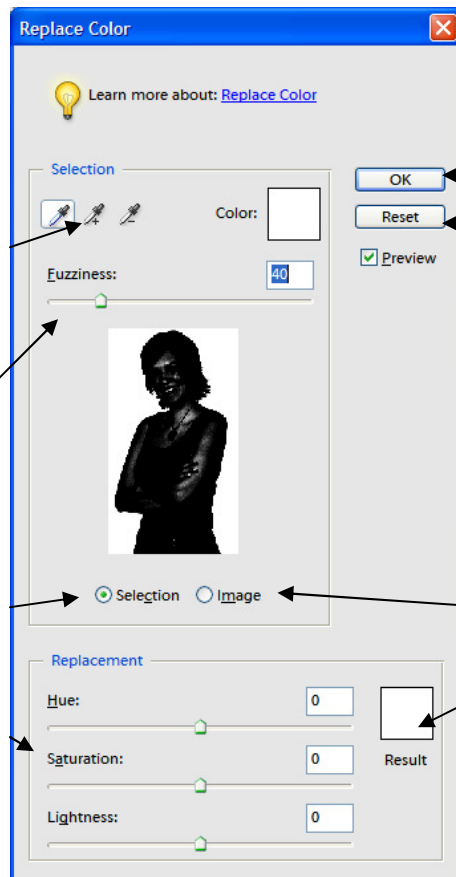
Alter the closeness of the
color

See what you have chosen

Change the colors

REPLACE COLOR

Exchange one color from one to another



To accept changes

To go back to original

See the original image

See the result