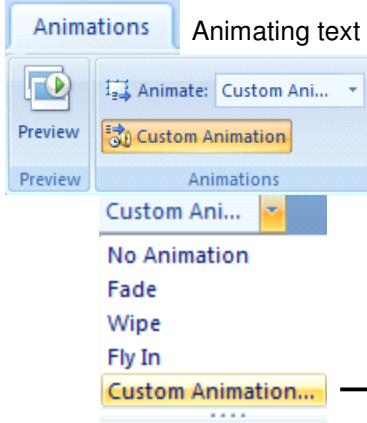
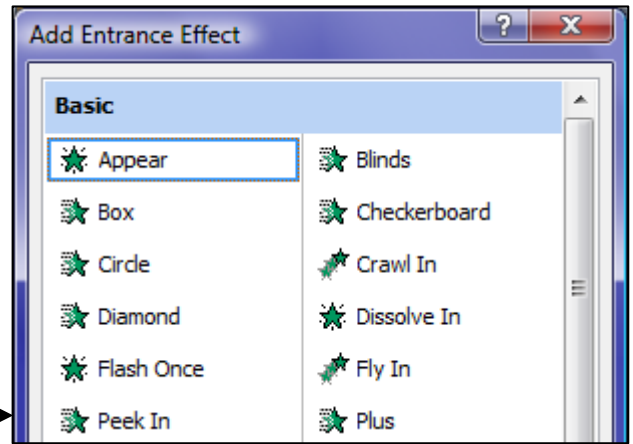


Animations



Animating text is more complicated in the 2007 version. **Select the object** to animate (text box, graphic...) Then select **animate**. You can choose from the simple list or choose **custom animation**. The task pane will appear on the right. Click **add effect** and choose from the list and then choose an effect.

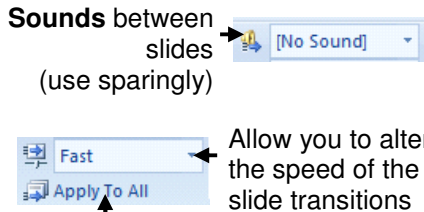


Transitions

This is the set of effects that will show up between slides. The last one in the list is random which will shuffle between all the choices

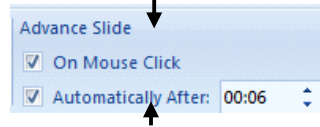


Other choices



Apply effects to all slides for *consistency* (this does not apply to Animation effects)

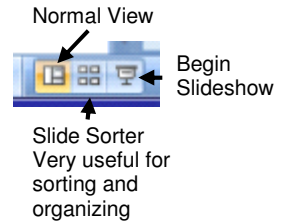
Allows you to use the mouse to advance slides



Set times for advancement. Be very careful about too long or too short

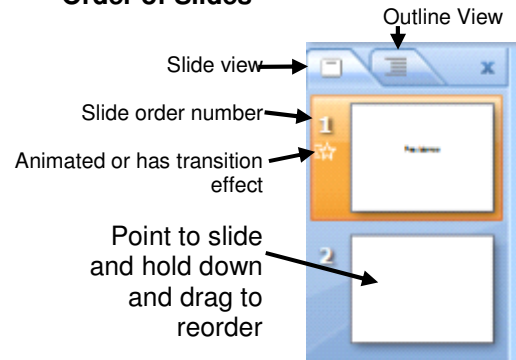
Viewer options

The Slideshow will begin on whatever slide you are looking at.



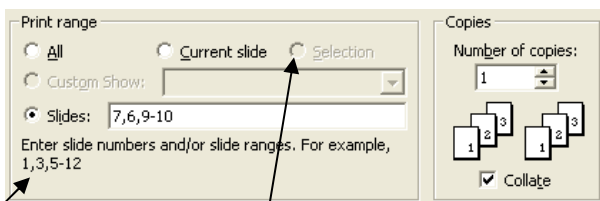
To begin a slideshow at the beginning press **F5 Key**

Order of Slides



Printing

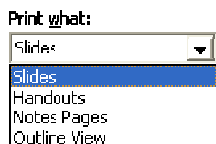
What slides



Change what is to be printed

If you only want a piece of text, use the selection button

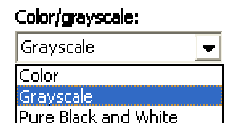
Change how many are to be printed



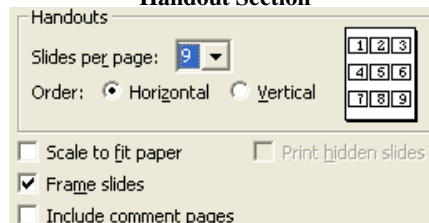
Print What:
 Slides- Prints all or certain slides
 Notes pages- Print a list of speaking notes
 Handouts- Prints mini slides to hand out (turns on handouts section)

Color/Grayscale:

Color- prints in color includes backgrounds
Grayscale- prints in grays only includes backgrounds
Pure Black and white - prints only the text and pictures, not backgrounds



Handout Section



Change how the handout sheet is printed