



## Take Home Tech Policy and Agreement

Providence Public Library (PPL) now offers select technology equipment that patrons may take home. The Technology equipment is intended to help patrons extend their learning experience and/or improve their computer skills. For a three (3) week loan period, patrons may borrow select PPL provided technology equipment:

**WiFi Equipment:** Mobile Beacon Fuse WiFi Device\*

**Digital Recorder:** Tascam Digital Audio Recorder

**Cost:** Take Home Technology equipment is provided **FREE** to patrons, provided they meet all of the eligibility requirements outlined below.

### Lending Policy:

- **Eligibility:** Current patrons with a valid Ocean State Libraries (OSL) library card with a current address on file, no outstanding fines, at least 18 years of age, and agree to abide by all OSL rules. Patrons must also present valid, government-issued photo ID to borrow any technology equipment.
- **Loan Period:** 3-weeks
- **Renewals:** 1 **Renewal** Allowable, only if no one is on the waiting list for a device.
- **Check-out:** Take Home Technology equipment **is available only from PPL.**
- **Borrowing Limit:** Either one Mobile Beacon Fuse WiFi Device OR one Tascam Digital Audio Recorder per patron/**household.**
- **Returning equipment:** Take Home Technology equipment must be returned to PPL during posted hours of operation. Do not return the device to any other OSL library and do not place in the PPL 'drop box'. Devices must be returned, in person, to the PPL circulation desk.
- **Lost or equipment not returned:** If equipment is not returned by the end of the loan period, patron library accounts will be blocked and a fine of \$1.00 per day will be charged to the account for each day the equipment is overdue. If equipment is not returned within 30 days after the end of the loan period, patron library accounts will be charged the full replacement value\*\* for the equipment. If equipment is not returned 30 days after the end of the loan period, the patron's library account will be referred to a collection agency.
- **Damaged equipment:** The cost for repair of damaged equipment is the sole responsibility of the patron who checked it out.

Patron Name \_\_\_\_\_

Ocean State Library Card Number \_\_\_\_\_ Photo ID Info: \_\_\_\_\_

Email \_\_\_\_\_ Phone # \_\_\_\_\_

Staff Member \_\_\_\_\_

I agree to assume full responsibility for the safety and care of the above PPL equipment during the time it is checked out to me. My signature below acknowledges that I have read, understand and agree to all of the terms and conditions of the PPL Take Home WiFi Policy and Agreement.

Signature \_\_\_\_\_ Date \_\_\_\_\_

\* Providence Public Library maintains all rights to terminate WiFi service on any loaned device.

\*\*Replacement costs: **Take Home WiFi Device: Mobile Beacon Netgear Fuse WiFi Device → \$175.00**  
**Take Home Digital Audio Recorder: Tascam Digital Audio Recorder → \$150.00**