Conditions for Success Self-Assessment

This self-assessment tool is designed to enable libraries to reflect on their current capacity and evaluate how well that capacity readies them to implement each of the three practices: Learning Circles, Mobile Learning, and Learning Lounges. This tool is aligned with and intended to be used alongside the *Conditions for Success by Practice* chart. Based on your notes in the middle column, score your library's readiness to implement each practice on a scale of 1 (not ready) to 4 (fully ready) in the right-most columns. Use these scores to help you determine the practice the library is best prepared to implement or which elements need attention in order to implement the desired practice. In the chart's bottom row, note the steps planned in order to fully prepare to implement the chosen practice.

Conditions for Success	Notes on Current Capacity	Readiness for Implementation (scale of 1 - 4)		
		Learning Circle	Mobile Learning	Learning Lounge
Technology - How many devices does the library have to use/loan for use in this practice? - Does the library have Wi-Fi access that participants can use? - If using laptops, can they conveniently be charged or have 2+ hours of battery life? - Are there headphones available?				
Space - Does the library have reservable space available? - Does the library have open space that could be dedicated for short periods of time? - Does the library have access to off-site space through partnerships and collaborations? - Does the available space have internet access? - Is the available space conducive to learning?				
Staffing - Is there a staff person interested and available to coordinate this practice? Is the staff person's supervisor supportive? How much time is available for the staff person to plan and implement? - Is there staff available to market and promote this practice to potential participants? -				

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Staffing (cont'd) - If the library has an adult education program on-site, is there coordination that can happen? - Are there volunteers available who are comfortable with technology and can help? **Staff Training and Support** - Are there partners that can provide staffing support? - Does the library have the capacity to train or orient staff/volunteers to a new practice? - Are resources available to cover staff for training time?				
Learner Support - Does the library have staff or volunteers to orient patrons to the practice? - What level of support does the library have the capacity to provide to participants: Orientation only? Occasional check-ins? On-going support with regular check-ins?				

Learner Resources
- What free online resources or paid subscriptions does the library currently offer or have the capacity to offer related to:
  ● language and basic skills instruction (literacy, technology, numeracy)
  ● career planning (career interest/skills inventories, cover letter and resume generators)
  ● adaptive learning resources, including gamified learning
  ● curated resources (videos, websites)				

Choice of practice and next steps to prepare for readiness: (be as detailed as possible)				